

## PHARMACY COUNCIL OF INDIA

### Standard Inspection Format (S.I.F) for institutions conducting B Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)  
(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.**  
**(IN BLOCK LETTERS)**  
**2.**

### PART-1

#### A-GENERAL INFORMATION

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#### A - I.1

Name of the Institution	Alard College of Pharmacy,
Complete Postal address:	S.No..50, Marunje, Near Rajiv Gandhi Infotech Park, Hinjawadi,Pune – 411 057.
Telephone Number with STD Code	020 66523760
Fax No	66523761
Email	acp.principal@gmail.com
Year of Establishment	2006
Status of the course conducting body	Trust

(Enclose copy of Registration documents of Society/Trust)

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#### A - I.2

Name of the Society/Trust/Management (attach documentary evidence)	Alard Charitable Trust
Address	243 Clover center, D - wing, Second Floor, 7 Moledina road, Pune.
Telephone Number with STD Code	020 66523789
Fax No	02066523761
Email	info@alardinstitutes.com
Website	www.alardinstitutes.com

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#### A - I.3

Name of the Person to be contacted by phone	Shri RS Yadav
Designation	Secretary
Address	243 Clover center, D - wing, Second Floor, 7 Moledina road, Pune.
STD Code	020
Telephone Number	
Office	66523791
Residence	66523789

Mobile 9890257249  
 Fax No 40068058  
 Email info@alardinstitutes.com

**A - I.4**

Name of the Head of the Institution Dr Sonia Singh  
 Address Alard College of Pharmacy, S. No. 50,  
 Marunje, Near Rajiv Gandhi Infotech park,  
 Hinjewadi, Pune- 411057

Signature of the Head of the Institution

Signature of the Inspectors

**A - I.5**

**FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL**

**a. DETAILS OF AFFLIATION FEE PAID**

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2018-19	185284	28/08/2017	

**b. APPROVAL STATUS**

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2016	Approved Letter No & Date	32-412/2010-PCI/72520-21 dt.19/12/2012	PEC-2006/(289/06)/TE-1 dt.14/06/2006	CA/1858 Dt.08/05/2015	
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

**c. STATUS OF APPLICATION**

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	0

Note: Enclose relevant documents

**A - I.6**

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status No

**A - I.6 a**

Status of the Pharmacy Course:

Independent Building	Yes
Wing of Another College	No
Separate Campus	No
Multi Institutional Campus	Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar, University of Pune, Ganeshkhind, Pune – 411 007

Signature of the Head of the Institution

Signature of the Inspectors

### B - DETAILS OF THE INSTITUTION

#### B - I.1

Name of the Principal

Dr Sonia K Singh

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	29	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided

#### B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	26/06/2017	LETTER NOT YET RECEIVED	No	No

\* Enclose Documents

#### B - I.3

Status of Governing Council	Private
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

#### B - I.4

**Pay Scales**

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	No	No
Non-Teaching Staff	State Government	Yes	Yes	No	No

**B - I.5****B Pharm Course: Admission statement for the past three year**

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
Sanctioned	60	60	60
No. of Admissions	60	60	60
Unfilled Seats	0	0	0
No of Excess Admission	0	0	0

**B - I.6****Academic information: Percentage of UG results for the past three years based on University Calender**

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
1st Year	87	77	0
2nd Year	86	95	0
3rd Year	95	97	0
Final Year	74	76	0
Pass % (Final Year)	74	76	0

**B - II****Co-Curricular Activities / Sports Activities**

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	DrBapurao Tarte
Programme Conducted Details	Health And Hygiene awareness, swacchata Abhiyan , Tree Plantation, Blood Donation Camp.
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

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Signature of the Head of the Institution

Signature of the Inspectors

**C - FINANCIAL STATUS OF THE INSTITUTION**

**Audited financial Statement of Institute should be furnished**

**C .1 Resources and funding agencies (give complete list)**

**C .2 Please provide following Information**

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	21392589.00	1.	Building	0.00	
3.	Library Fee	0.00	2.	Equipment	83637.00	
4.	Sports Fee	0.00	3.	Others	0.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	948750.00	1.	Salary	9409682.00	
			2.	Maintenance Expenditure		
				i. College	301003.00	
				ii. Others	0.00	
			3.	University Fee	595737.00	
			4.	Apex Bodies Fee	467503.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	570000.00	
			7.	Others	9450556.00	
			8.	Misc. Expenditure	1438777.00	
	<b>Total</b>	<b>22341339.00</b>		<b>Total</b>	<b>22233258.00</b>	

**Note: Enclose relevant documents**

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Signature of the Head of the Institution

Signature of the Inspectors

**PART- II PHYSICAL INFRASTRUCTURE**

1. **a. Availability of Land (B.Pharm courses)** **Available**
- a) 2.5 acers District HQ/Corporation/Municipality limit
- b) 0.5 acre for City/Metros
- b. Building** **Own**
- c. Land Details to be in the name of Trust and Society** **Enclosed**
- i. Own Records to be enclosed
- ii. Sale deed
- d. Building**
- i) Approved Building plan, sale deed to be enclosed **Enclosed**
- e. Total Built Area of the college building in sq. mts** **Built up Area** **3551**
- Amenities and Circulation Area** **1125**

**2. Class Rooms**

<b>Total Number of Class rooms provided at the end of 4 Year Course</b>					
<b>Class</b>	<b>Required</b>	<b>Available Numbers</b>	<b>Required Area * for each class room</b>	<b>Available Area in Sq. mts</b>	<b>Remarks of the Inspectors</b>
<b>B.Pharm</b>	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	300	

[\* To accomodate 60 students]

**3. Laboratory requirement at the end of 4 Years**

<b>Sl.No.</b>	<b>Infrastructure for</b>	<b>Requirement As Per Norms</b>	<b>Available No.</b>	<b>Area Sq. mts</b>
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	12	1035
2	Pharmaceutics	03 Laboratories	4	313
3	Pharmaceutical Chemistry	02 Laboratories	3	258
4	Pharmaceutical Analysis	01 Laboratory	1	86
5	Pharmacology	02 Laboratories	2	172
6	Pharmacognosy	01 Laboratories	1	86
7	Pharmaceutical Biotechnology	01 Laboratory	1	76
8	Preparation Room for each lab	10 sq mts (minimum)	10	50
9	Area of the Machine Room	80-100 Sq.mts	1	86
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	86
11	Store Room I	1 (Area 100 Sq mts)	1	75
12	Store Room II	1 (Area 20 Sq mts)	1	30

**The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008**

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
5. Balance room should be attached to the cocerned laboratories.

**4. Administration Area**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	30	
2	Office - I - Establishment	01	60 Sq. mts	1	70	
3	Office - II - Academics			1	100	
4	Confidential Room			1	10	

**5. Staff Facilities**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	12	120	

**6. Meuseum, Library, Aniaml house and other Facilities**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	100	
2	Library	01	150 Sq. mts	1	175	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacogno sy lab)	1	50	
4	Auditorium/ Multi Purpose Hall	01	250 - 300 seating capacity	1	250	

	(Desirable)					
5	Seminar Hall	01		1	150	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	100	

#### 7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	75	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	75	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	45	
4	Toilet Blocks for Boys	01	24 Sq. mts	1	45	
5	Drinking Water facility - Water cooler (Essential)	01	--	1	5	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	40	800	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	25	500	
8	Power Backup Provision (Desirable)	01	--	1	30	

#### 8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	80	
Computer (Latest Configuration)	1 system for every 10 students (UG	64	0	



	& PG)			
Printers	1 Printer for every 10 computers	4	0	
Multi Media Projector	01	2	0	
Generator (5KVA)	01	1	225	

#### 9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	Provision Made	
Staff Quarters	16 x 80 Sq. mts	0	0	Provision Made	
Canteen	100 Sq. mts	1	200		
Parking Area for staff and students		2	1000		
Bank Extension Counter		1	550	One ATM Available	
Cooperative Stores		1	20		
Guest House	80 Sq. mts	1	80		
Transport Facility for students		3	0	Buses available	
Medical Facilities(First Aid)		1	10	Sick Room with First aid facility	

#### 10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	1101	6247	
2	Annual Addition of Books		100 to 150 books per year	150	1101	
3	Periodicals Hard		10 National 05	16	16	

	Copies/Online		International periodicals			
4	CDS		Adequate Nos	22	22	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	AvailableAvailableAvaila ble		
7	Library Automation and Computrized System	Available				
8	Library timings	7.00 to 2.00 pm & 2.00 to 9.00 pm				

#### 10.C.Library Staff

Sl. No	Staff	Qualificatio n	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head  
of the Institution

Signature of the Inspectors

### PART III ACADEMIC REQUIREMENTS

#### Course Curriculum

##### 1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1)If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60:1	20:1	

##### 2. Scheme of B. Pharm Course:

Semester

##### 3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
19/06/2017	04/05/2018

##### 4. Vacation

	No of Days		No of Days
Summer :	30	Winter :	12

##### 5. Total No. of working days

180

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

**B Pharm I**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics I	45	30	45	30	10	
Modern Dispensing Practices	45	32	45	30	10	
Pharm. Inorganic Chemistry	45	32	45	33	11	
Pharm. Organic Chemistry I	45	29	45	30	10	
Human Anatology and Physiology I	45	29	45	30	10	
Communication & Soft Skill Development	45	30	0	0	0	
Pharmaceutics II	45	0	45	0	0	
Dosage Form design	45	0	45	0	0	
Pharm. Organic Chemistry II	45	0	45	0	0	
Human Anatology and Physiology II	45	0	45	0	0	
Pharmacognosy	45	0	45	0	0	
Pharmaceutical Analysis I	45	0	45	0	0	

**B Pharm II**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed	

					<b>Number of Hours as in Column 5 No. of classes x hours per class</b>	
Physical Pharmacy I	45	30	45	30	10	
pHARMACEUTICAL mICROBIOLOGY & Immunology	45	31	45	30	10	
Pharmaceutical Biochemistry	45	33	45	30	10	
Pharmaceutical Organic Chemistry III	45	29	45	30	10	
Pharmacology I	45	30	0	0	0	
Pharmacognosy & Phytochemistry I	45	29	45	27	9	
EVS	30	30	10	10	1	
Physical Pharmacy II	45	0	45	0	0	
Pathophysiology & Clinical Biochemistry	45	0	45	0	0	
Pharmaceutical Organic Chemistry IV	45	0	45	0	0	
Pharmaceutical Analysis II	45	0	45	0	0	
Pharmaceutical Engineering	30	0	0	0	0	
Pharmacognosy & Phytochemistry I	45	0	45	0	0	

### B Pharm III

<b>Subject 1</b>	<b>No of Theory Classes</b>		<b>Practical Classes</b>			<b>Remarks of the Inspectors</b>
	<b>Prescribed No of Hours 2</b>	<b>No of Hours Conducted 3</b>	<b>Prescribed No of Hours 4</b>	<b>No of Hours Conducted 5</b>	<b>No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class</b>	
Industrial Pharmacy - I	45	30	45	33	11	
Pharmaceutical Analysis - III	45	32	45	33	11	
MEDICINAL Chemistry -I	45	34	45	33	11	

Pharmacology - II	45	32	45	30	10	
Analytical Pharmacognosy & Extraction Tech.	45	30	45	30	10	
Pharmaceutical Busin. & Disaster Mang.	45	28	0	0	0	
active pharmaceutical ingredients technology	45	28	45	0	0	
Industrial Pharmacy - II	45	0	45	0	0	
Pharmaceutical Analysis - IV	45	0	45	0	0	
Medicinal Chemistry -II	45	0	45	0	0	
Pharmacology - III	45	0	45	0	0	
Natural Product Chemistry	45	0	45	0	0	
Bio organic Chemistry & drug Desion	45	0	0	0	0	
Pharmaceutical Biotechnology	45	0	0	0	0	

#### B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Medicinal Chemistry III	45	32	45	33	11	
Pharmaceutical Analysis V	45	32	45	33	11	
Pharmacology IV	45	30	45	30	10	

Nat Drug Tech	45	31	45	33	11	
Pharmaceutical Jurisprudence	45	29	0	0	0	
SP	45	30	45	30	10	
BIOPHARM	45	31	0	0	0	
ADDS	45	0	45	0	0	
CS	45	0	45	0	0	
MEDCHEM IV	45	0	45	0	0	
PAVI	45	0	45	0	0	
PCOLOGY V	45	0	45	0	0	
PCOLOGY V	45	0	45	0	0	
NPCI&R	45	0	0	0	0	
QAT	45	0	0	0	0	

8. Whether Tutorials are being conducted (if yes, as per university norms)

Yes

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2015-2016	2016-2017	2017-2018
Guest Lectures	3	3	3
Seminars	1	1	2
Workshops	2	2	2
Symposia	0	0	0

B. Papers Presented/Published during last 3 years

	2015-2016		2016-2017		2017-2018	
	National	International	National	International	National	International
Published	4	5	4	0	1	0
Presented	5	0	4	0	0	0

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	07/11/2016	21/10/2016	21/03/2017	14/03/2017	28/03/2017	03/04/2017	
II B. Pharm	07/11/2016	21/10/2016	21/03/2017	14/03/2017	28/03/2017	03/04/2017	
III B. Pharm	07/11/2016	21/10/2016	21/03/2017	14/03/2017	28/03/2017	03/04/2017	
IV B. Pharm	07/11/2016	21/10/2016	21/03/2017	14/03/2017	28/03/2017	03/04/2017	

11. Whether Evaluation of the internal assessments is Fair

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Class	No of Candidates scored more than	No of Candidates scored 60% -	No of Candidates scored 50% -	No of Candidates scored less than	Remarks of the

	80%		80%		60%		50%		Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B.Pharm	0.00	5.00	5.00	27.00	10.00	0.00	19.00	2.00	
II B.Pharm	0.00	5.00	5.00	16.00	3.00	0.00	14.00	1.00	
III B.Pharm	0.00	8.00	9.00	42.00	22.00	0.00	20.00	1.00	
IV B.Pharm	0.00	10.00	8.00	27.00	18.00	1.00	17.00	5.00	

## 12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load
			I		II		III		IV		
			Th	Pr	Th	Pr	Th	Pr	Th	Pr	
1	Dr. Bapurao Tartate	SP	0	0	0	0	0	0	3	6	9
2	Dr. NIRANJAN VIJAY PATIL										
3	Miss. ANJUM PATEL	IP I PH I	0	0	0	0	3	3	0	0	6 4
4	Miss. POOJA JADHAV	MDP PH I	3	3	0	0	0	0	0	0	6 2
5	Miss. Rupali Elgire	pHARM JURASPRUDENCE PIC POC I	0	0	0	0	0	0	3	0	3 3 6
6	Miss. SHINDE JYOTI SHYAMRAO	Bio Chemistry PA V PBM DM	0	0	3	3	3	3	0	0	12 1 3
7	Miss. SUCHETA SHIVAJI TIKOLE	Pharmaceutical Microbiology Physical Pharmaceutics I	0	0	3	3	3	3	0	0	12 6
8	Miss. Surekha Babar	Med Chem I PIC	0	0	0	0	3	3	0	0	6 5
9	Miss. Vina Dhake	APET PCG PHY I	0	0	0	0	3	2	0	0	5 6
10	Mr. Pawankumar M Kanade	M D P Physical Pharmaceutics I	0	0	3	6	0	0	0	0	9 3





<b>% Percentage</b>	46	50	0
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16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

#### PART IV - PERSONNEL

#### TEACHING STAFF

#### 1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	Sutar Manisha	Reader/Senior Lecturer	B Pharm, M Pharm,	01/07/2008	9.4 + 1.0	73128		
2	Sameer Sawant	Lecturer	B Pharm, M Pharm,	07/08/2008	9.3 + 0.0	110459		
3	Rahul Subhash Buchade	Lecturer	M Pharm, B Pharm,	27/08/2011	6.2 + 0.0	86514		
4	NIRANJAN VIJAY PATIL	Asstt. Professor	B Pharm, M Pharm,	28/07/2015	2.3 + 0.0	88540		
5	Pawankumar M Kanade	Asstt. Professor	MBA, M Pharm, B Pharm,	13/08/2012	5.3 + 4.2	110625		
6	Unmeshi Sabnis	Lecturer	B Pharm, M Pharm,	03/12/2012	5.0 + 1.8	124489		

#### 2. Qualification and Number of Staff Members

Qualification						
B Pharm		M Pharm		PhD		Others
54		31		2		3 Part Time

#### 3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
<b>Principal</b>	1		1		1		1	
<b>Pharmaceutical</b>	1	7	2	12	3	6	4	8

<b>Chemistry</b>								
<b>Pharmaceutical Analysis</b>	1	2	--	3	--	3	1	0
<b>Pharmacology</b>	1	4	2	3	3	5	4	3
<b>Pharmacognosy</b>	1		2		3		3	
<b>Pharmaceutics</b>	1	5	2	4	3	3	4	5
<b>Total</b>	6		9		13		17	
<b>Part Time teaching staff</b>	3		--		--		--	
<b>Remarks of the Inspection Team</b>								
*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.								

**4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer**

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst.	1	11	
	Professor	4	9	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst.	1	8	
	Professor	4	7	
	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst.	1	5	
	Professor	3	3	
	Lecturer			
Department of Pharmacognosy	Professor	1	1	
	Asst.	1	2	
	Professor	2	1	
	Lecturer			

**5. Selection criteria and Recruitment Procedure for Faculty**

<b>a. Whether Recruitment Committee has been formed</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>b. Whether Advertisement for vacancy is notified in the Newspapers</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Whether Demonstration Lecture has been conducted	<input checked="" type="radio"/> Yes <input type="radio"/> No
d. Whether opinion of Recruitment Committee Recorded	<input checked="" type="radio"/> Yes <input type="radio"/> No

#### 6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	NA
	Duration of 10 year and above	NA
Mrs. Manisha Sutar, Mr. Sameer Sawant,	Duration of 5 year and above	10.00%
Mrs.nikita kale, Ms.pooja jadhav, Mr. Rahul Buchade, Dr.arshiya sharif, Mrs swati patil, Dr Bapurao tarte, Mr.Jayshree taide, Mrs.surekha babar, Mrs.Sheetal patil, Ms. Sucheta Tikole, Mrs Pranoti patil, Mrs Rupali elgire, Ms.vina Dhake, Mrs. Jyoti Kadam, Mr. vijay yelwatge,ms.anjum hasnain,Dr.Sonia Singh	Less than 5 years	80.00%

#### 7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
-	% of faculty retained in last 3 yrs	Yes	No	No	No

#### 8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	4 Bcom	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	2 B pharmacy	
3	Office Superintendent	1	Degree	0	
4	Accountant	1	Degree	1 B Com	
5	Store keeper	1	D. Pharm/ Degree	1 B Com	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1 BA Diploma Hardware	
7	First Division Assistant	1	Degree	0	
8	Second Division Assistant	2	Degree	3 S Y Bcom	
9	Peon	2	SSLC	3 9th Pass	
10	Cleaning personnel	Adequate	---	3 7th Std	
11	Gardener	Adequate	---	2 5th Std	

**9. Scale of pay for Teaching faculty (to be enclosed):**

S. No.	Name	Qualification	Designation	Basic Pay	D. P.	D. A.	H. R. A.	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										P. T.	T. D. S.	E. P. F.					
1	Sameer Sawant	B Pharm, M Pharm,	Lecturer	16420	6000	0	0	0	800	1332	0	0	3097908417			21888	
2	Sutar Manisha	B Pharm, M Pharm,	Reader /Senior Lecturer	18600	7000	0	0	0	800	1710	0	0	3098560671	CLZPS6123A		24690	
3	Pawan kumar M Kanade	MBA, M Pharm, B Pharm,	Asstt. Professor	24670	8000	0	0	0	2330	200	0	780	3200822772	BNPPK2886P	MH/124812/242	34020	
4	Rahul Subhash Buchade	M Pharm, B Pharm,	Lecturer	15600	6000	0	0	0	800	2480	0	0	3161202559			19920	
5	NIRANJAN VIJAY PATIL	B Pharm, M Pharm,	Asstt. Professor	21910	0	0	0	0	0	0	0	0	0	CAEPS0075F	0	21910	
6	SUCHETA SHIVAJI TIKOLE	B Pharm,	Asstt. Professor	15910	6000	0	0	0	800	1278	0	0	30779854691	AGHPT8151A		21232	
7	Unmeshi Sabnis	B Pharm, M Pharm,	Lecturer	15600	6000	0	0	0	800	2480	0	0	3224949135	BIHPS4208N		19920	
8	POOJA JADH	B Pharm,	Asstt. Professor	15600	0	0	3400	0	0	780	0	0		AQMPPJ9917B		19000	

	AV																	
9	SHIN DE JYOTI SHYAMRAO	B Pharm,	Asstt. Professor	21600	0	0	0	0	0	0	0	0	0	0	CWPP K6312N		21600	
10	Rupali Elgire	B Pharm,	Asstt. Professor	15600	0	0	4400	0	0	780	0	0	0	0	ABBPE 1409M		20000	
11	Vijayumar Yelwantge	B Pharm,	Asstt. Professor	15600	0	0	3400	0	8	780	0	0	0	0	ANJPY 2367E		19000	
12	Surekha Babar	B Pharm,	Asstt. Professor	15600	0	0	4400	0	0	780	0	0	0	0	BHFPPB 9267B		20000	
13	Vina Dhake	B Pharm,	Professor	15600	0	0	4400	0	0	780	0	0	0	0	BFIPD3 568Q		20000	
14	Nikita Kale	B Pharm,	Asstt. Professor	15600	0	0	4400	0	0	780	0	0	3579663424	CKWP K0784P		20000		
15	Bapuro Tartate	B Pharm,	Asstt. Professor	15600	0	10000	4400	0	10000	780	0	0	3618564118	AEGPT 6584C		40000		
16	Sheetal Patil	B Pharm,	Asstt. Professor	15600	0	0	8400	0	0	780	0	0	0	0	ASBPP 9081B		24000	
17	ANJUM PATEL	B Pharm,	Asstt. Professor	15600	0	0	3000	0	2400	780	0	0	0	0	AXIPP 4836E		21000	
18	SWATI PATIL	B Pharm,	Asstt. Professor	15600	0	0	3000	0	1400	780	0	0	0	0	AUMP D4206D		20000	

**10. Whether facilities for Research / Higher studies are provided to the faculty?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**11. Whether faculty members are allowed to attend workshops and seminars?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**12. Scope for the promotion for faculty: Promotions**

Yes       No

**13. Gratuity Provided**

Yes       No

**14. Details of Non-teaching staff members (list to be enclosed)**

Name	Designation	Qualification	Date of Joining	Experience	Signature
Mr. Deepak Gosavi	Accountant	B Com	29/05/2010	9 yrs	
Mr. Amit R. Karale	Store keeper	B Com	18/09/2009	7yrs	
Mr. Deshmukh Umesh	Computer Data Operator	BA Diploma Hardware Networking	12/01/2008	7yrs	
Mr. Rajesh Sakpal	Second Division Assistant	S Y Bcom	10/07/2006	8yrs	
Mr. Pandurang Murkute	Laboratory Technician	Bcom	01/07/2011	6yr	
Mr. Vitthal Chavan	Second Division Assistant	S Y Bcom	28/06/2012	4yrs	
Mr. Dagadu Chandhanshive	Peon	9th Pass	03/07/2012	2yrs	
Mrs. Seema Bhor	Cleaning personnel	7th Std	02/05/2012	1yr	
Mr. Pravin Karekar	Gardener	5th Std	06/06/2011	1yr	
Mr. Kisan Bhor	Gardener	5th Std	05/09/2011	1yr	
Mr. Ashok Pardeshi	Laboratory Technician	10th Std	28/03/2013	24yr	
Mrs. Ashwini Thombare	Laboratory Technician	MSc	26/12/2013	0	
Mrs. Vaishali Shinde	Librarian	M.Lib	23/10/2013	1	
Mr.Nilesh Dawkhar	Laboratory Technician	MSc	22/06/2015	1	
Mr.Nilesh Barde	Peon	12th	22/07/2015	1	

Ms. Ankita Lamkhade	Laboratory Assistants	B pharmacy	25/07/2015	0		
Mrs. Nirmala Waje	Peon	7th	01/05/2006	8		
Ms. Prajawala Bhujabal	Laboratory Assistants	BSc Biotech	20/07/2015	0		
Mr. Rakesh Dhobale	Second Division Assistant	B A	20/04/2015	7 yr		
Mrs. Bansode Sojal	Cleaning personnel	5th	01/07/2015	02		
Mrs. Mangal Kumbhar	Cleaning personnel	7th	12/02/2014	15		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.**

Yes  No

Signature of the Head of the Institution

Signature of the Inspectors

#### PART V - DOCUMENTATION

Records Maintained (Essential)			Remarks
Sl. No.	Records	Yes/No	of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	

16	Animal House Records as per CPCSEA	Yes
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Signature of the Head of the Institution

Signature of the Inspectors

**PART - VI**

**Financial Resource Allocation and Utilization for the past Three years**

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Expenditure in Rs. 2017-2018			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
685000	570895	114105	775000	271995	503005	810000	455500	354500	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years**

(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Remarks of the Inspectors*
Chemicals	110000	125450	Chemicals	125000	24500	Chemicals	135000	45000	
Glassware	25000	12456	Glassware	50000	9467	Glassware	50000	28000	
Equipment	300000	232560	Equipment	300000	145680	Equipment	300000	225000	
Books	200000	175445	Books	250000	87650	Books	250000	145000	
Journals	50000	24984	Journals	50000	4698	Journals	75000	12500	

\*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

**PART VII – EQUIPMENT AND APPARATUS**

**1 . Department wise List of Minimum equipments required for B Pharm**

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
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1	Microscopes	15	18	Yes
2	Haemocytometer with Micropipettes	20	20	Yes
3	Sahli's haemocytometer	20	20	Yes
4	Hutchinson's spirometer	1	1	Yes
5	Spygmomanometer	5	5	Yes
6	Stethoscope	5	5	Yes
7	Permanent Slides for various tissues	0	27	Yes
8	Models for various organs	0	10	Yes
9	Specimen for various organs and systems	0	14	Yes
10	Skeleton and bones	0	1	Yes
11	Different Contraceptive Devices and Models	0	1	Yes
12	Muscle electrodes	1	1	Yes
13	Lucas moist chamber	1	1	Yes
14	Myographic lever	1	1	Yes
15	Stimulator	1	1	Yes
16	Centrifuge	1	1	Yes
17	Electronic Balance	1	1	Yes
18	Physical /Chemical Balance	1	1	Yes
19	Sherrington's Kymograph Machine / Polyrite	10	23	Yes
20	Sherrington Drum	10	23	Yes
21	Perspex bath assembly (single unit)	10	25	Yes
22	Aerators	10	27	Yes
23	Computer with LCD	1	1	Yes
24	Software packages for experiment	1	1	Yes
25	Standard graphs of various drugs	0	0	No
26	Actophotometer	1	1	Yes
27	Rotarod	1	1	Yes
28	Pole climbing apparatus	1	1	Yes
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	2	Yes
30	Convulsiometer	1	1	Yes
31	Plethysmograph	1	1	Yes
32	Digital pH meter	1	1	Yes

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Folin-Wu tubes	60	60	Yes
2	Dissection Tray and Boards	10	25	Yes
3	Haemostatic artery forceps	10	10	Yes
4	Hypodermic syringes and needles of size 15,24,26G	10	14	Yes

5	Levers, cannulae	20	25	Yes
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NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmacognosy**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Microscope with stage micrometer	15	15	Yes
2	Digital Balance	2	2	Yes
3	Autoclave	2	2	Yes
4	Hot air oven	2	2	Yes
5	B.O.D. incubator	1	1	Yes
6	Refrigerator	1	1	Yes
7	Laminar air flow	1	1	Yes
8	Colony counter	2	2	Yes
9	Zone reader	1	1	Yes
10	Digital pH meter	1	1	Yes
11	Microscope with stage and oil immersion objective	20	20	Yes
12	Sterility testing unit	1	1	Yes
13	Camera Lucida	15	15	Yes
14	Eye piece micrometer	15	15	Yes
15	Stage micrometer	20	20	Yes
16	Incinerator	1	1	Yes
17	Moisture balance	1	1	Yes
18	Heating mantle	15	15	Yes
19	Flourimeter	1	1	Yes
20	Vacuum pump	2	2	Yes
21	Micropipettes (Single and multi channeled)	2	2	Yes
22	Micro Centrifuge	1	1	Yes
23	Projection Microscope	1	1	Yes

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Reflux flask with condenser	20	20	Yes
2	Water bath	20	20	Yes
3	Clavengers apparatus	10	10	Yes
4	Soxhlet apparatus	10	10	Yes
5	TLC chamber and sprayer	10	10	Yes

6	Distillation unit	1	1	Yes
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NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutical Chemistry**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Hot plates	5	9	Yes
2	Oven	3	4	Yes
3	Refrigerator	1	1	Yes
4	Analytical Balances for demonstration	5	10	Yes
5	Digital balance 10mg sensitivity	10	10	Yes
6	Suction pumps	6	6	Yes
7	Muffle Furnace	1	1	Yes
8	Mechanical Stirrers	10	10	Yes
9	Magnetic Stirrers with Thermostat	10	10	Yes
10	Vacuum Pump	1	2	Yes
11	Digital pH meter	1	2	Yes
12	Microwave Oven	1	3	Yes

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Distillation Unit	2	3	Yes
2	Reflux flask and condenser single necked	20	20	Yes
3	Reflux flask and condenser double / triple necked	20	20	Yes
4	Burettes	40	40	Yes
5	Arsenic Limit Test Apparatus	20	20	Yes
6	Nessler's Cylinders	40	40	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutics**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Homogenizer	5	5	Yes
2	Digital balance (10 mg sensitivity)	5	5	Yes
3	Microscopes	5	15	Yes
4	Stage and eye piece micrometers	5	5	Yes

5	Brookfield's viscometer	1	1	Yes
6	Ball mill	1	1	Yes
7	Sieve shaker with sieve set	1	2	Yes
8	Double cone blender	1	1	Yes
9	Propeller type mechanical agitator	5	5	Yes
10	Autoclave	1	1	Yes
11	Steam distillation still	1	1	Yes
12	Vacuum Pump	1	1	Yes
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	10	Yes
14	Tablet punching machine	1	1	Yes
15	Capsule filling machine	1	2	Yes
16	Ampoule washing machine	1	1	Yes
17	Ampoule filling and sealing machine	1	1	Yes
18	Tablet disintegration test apparatus IP	1	2	Yes
19	Tablet dissolution test apparatus IP	1	1	Yes
20	Monsanto's hardness tester	1	1	Yes
21	Pfizer type hardness tester	1	1	Yes
22	Friability test apparatus	1	1	Yes
23	Clarity test apparatus	1	1	Yes
24	Ointment filling machine	1	1	Yes
25	Collapsible Tube Crimping Machine	1	1	Yes
26	Tablet coating pan	1	1	Yes
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes
28	Digital pH meter	2	2	Yes
29	All purpose equipment with all accessories	1	1	Yes
30	Aseptic Cabinet	1	1	Yes
31	BOD Incubator	2	2	Yes
32	Bottle washing Machine	1	1	Yes
33	Bottle Sealing Machine	1	1	Yes
34	Bulk Density Apparatus	2	2	Yes
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes
36	Capsule Counter	2	2	Yes
37	Energy meter	2	2	Yes
38	Hot Plate	2	2	Yes
39	Humidity Control Oven	1	1	Yes
40	Liquid Filling Machine	1	1	Yes
41	Mechanical stirrer with speed regulator	2	2	Yes
42	Precision Melting point Apparatus	1	1	Yes

43	Tray Drier	1	1	Yes
44	Distillation Unit	1	1	Yes

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Ostwald's viscometer	15	15	Yes
2	Stalagmometer	15	15	Yes
3	Desiccator	5	5	Yes
4	Suppository moulds	20	20	Yes
5	Buchner Funnels Small, medium, large	0	5	Yes
6	Filtration assembly	1	1	Yes
7	Permeability Cups	5	5	Yes
8	Andreason's Pipette	3	3	Yes
9	Lipstick moulds	10	10	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Pharmaceutical Biotechnology**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Orbital shaker incubator	1	1	Yes
2	Lyophilizer (Desirable)	1	0	No
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes
4	Phase contrast/Trinocular Microscope	1	1	Yes
5	Refrigerated Centrifuge	1	1	Yes
6	Fermenters of different capacity (Desirable)	1	0	No
7	Tissue culture station	1	1	Yes
8	Laminar airflow unit	1	1	Yes
9	Diagnostic kits to identify infectious agents	1	1	Yes
10	Rheometer	1	1	Yes
11	Viscometer	1	1	Yes
12	Micropipettes (single and multi channeled)	0	1	Yes
13	Sonicator	1	1	Yes
14	Respinometer	1	1	Yes
15	BOD Incubator	1	1	Yes
16	Paper Electrophoresis Unit	1	1	Yes
17	Micro Centrifuge	1	1	Yes
18	Incubator water bath	1	1	Yes

19	Autoclave	1	1	Yes
20	Refrigerator	1	1	Yes
21	Filtration Assembly	1	1	Yes
22	Digital pH meter	1	1	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Central Instrumentation Room**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Colorimeter	1	2	Yes
2	Digital pH meter	1	1	Yes
3	UV- Visible Spectrophotometer	1	1	Yes
4	Flourimeter	1	1	Yes
5	Digital Balance (1mg sensitivity)	1	1	Yes
6	Nephelo Turbidity meter	1	1	Yes
7	Flame Photometer	1	1	Yes
8	Potentiometer	1	1	Yes
9	Conductivity meter	1	2	Yes
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No
11	HPLC	1	1	Yes
12	HPTLC (Desirable)	1	0	No
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No
14	Biochemistry Analyzer (Desirable)	1	0	No
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No
16	Deep Freezer (Desirable)	1	1	No
17	Ion- Exchanger	1	1	Yes
18	Lyophilizer (Desirable)	1	0	No

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Observations of the Inspectors:**

Compliance of the last recommendations by Inspectors	
Specific obserations if not compiled	
Signature of Inspectors:	1.
	2.

**Note:**

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**